Learning & Organizational Development General Enrollment
Class Offerings:
May - October 2014

All sessions held at 1599 Clifton Road, unless otherwise noted.
This is a partial listing of classes. Please browse the catalog at: https://elmprod.emory.edu

General Enrollment
We have several courses offered for your professional development needs.

Civil Treatment for Employees
Tues, May 6th, 8:30 am – 12:30 pm, $60
Tues, August 12th, 8:30 am – 12:30 pm, $60

Developing Yourself and Others
Wed, June 11th, 8:30 am – 12:30 pm, $60
Wed, September 17th, 8:30 am – 12:30 pm, $60

Communicating with Impact
Thurs, May 8th, 8:30 am – 12:30 pm, $60
Tues, August 19th, 8:30 am – 12:30 pm, $60

Crucial Conversations
Day 1- Tues, July 1st, 8:30 am – 5:00 pm
Day 2- Wed, July 16th, 8:30 am – 5:00 pm
$225 (for both days)

Day 1 – Tues, October 14th, 8:30 am – 5:00 pm
Day 2 – Tues, October 21st, 8:30 am – 5:00 pm
$225 (for both days)

Fantastic Service Behaviors
Tues, July 15th, 8:30 am – 12:30 pm, Free
Tues, September 16th, 8:30 am – 12:30 pm, Free

Feedback Essentials
Tues, May 6th, 8:30 am – 11:30 am, Free
Wed, September 24th, 8:30 am – 11:30 am, Free

Increasing Personal Effectiveness (IPE)
Day 1 –Wed, June 25th, 8:30 am – 4:30 pm
Day 2 –Wed, July 2nd, 8:30 am – 4:30 pm
$125 (for both days)

Day 1 – Wed, October 15th, 8:30 am – 4:30 pm
Day 2 – Wed, October 22nd, 8:30 am – 4:30 pm
$125 (for both days)

Presentation Skills
Thurs, October 16th, 8:30 am – 5:00 pm, Free

Situational Leadership
Tues, June 24th, 8:30 am – 5:00 pm, $125
Tues, October 7th, 8:30 am – 5:00 pm, $125

Influential Leadership
Thurs, July 31st, 8:30 am – 12:30 pm, $60
Thurs, September 18th, 8:30 am – 12:30 pm, $60

Navigating Beyond Conflict
Thurs, May 22nd, 8:30 am – 12:30 pm 60
Tues, September 23rd, 8:30 am – 12:30 pm, $60

Project Management
Wed, July 30th, 8:30 am – 5:00 pm, Free
Thurs, October 23rd, 8:30 am – 5:00 pm, Free

Setting Goals & Reviewing Results
Tues, July 29th, 8:30 am-12:30 pm, $60